

APEX FROZEN FOODS LIMITED(AFFL)

POLICY ON DETERMINING MATERIALITY OF INFORMATION

In compliance with the SEBI, (Listing Obligations and Disclosure Requirements) Regulations, 2015, Apex Frozen Foods Limited (hereinafter referred to as AFFL or the Company) has laid down procedures to determine the materiality of the events & information and disclose the material events to the Stock Exchanges. The Board of Directors of the Company shall periodically review the materiality policy of the Company.

1. DISCLOSURE OF INFORMATION:

- a. AFFL (the Company) shall make disclosures of any information which are material according to the Board of directors of the Company or person delegated by the Board of Directors in this regard.
- b. Upon occurrence of Events, as specified in Annexure A, and as specified in Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, AFFL shall forthright make disclosure of such events without any application of guidelines for materiality.
- c. Upon occurrence of Events, as specified in Annexure B and as specified in Para B of Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, AFFL shall make disclosure of such events based on the guidelines for materiality.
- d. Any other information/event viz. major development that is likely to affect business, e.g. emergence of new technologies, expiry of patents, any change of accounting policy that may have a significant impact on the accounts, etc. and brief details thereof and any other information which is exclusively known to the Company which may be necessary to enable the holders of securities of the listed entity to appraise its position and to avoid the establishment of a false market in such securities.
- e. All events or information with respect to Subsidiaries / Joint Venture/ Associates of the company which are material for the Company shall be disclosed to the Stock exchanges.
- f. Without prejudice to the generality of events specified in Annexure A, B and clause above, the Company make disclosures of event/information as specified by the SEBI from time to time.

2. CRITERIA FOR DETERMINING MATERIALITY OF EVENTS / INFORMATION:

The following is the criteria for determination of materiality of events/ information:

- a. the omission of an information, which is likely to result in discontinuity or alteration of event or information already available publicly; or
- b. the omission of an information is likely to result in significant market reaction if the said omission came to light at a later date;
- c. In case where the criteria specified in above sub-clauses are not applicable, information

may be treated as being material if in the opinion of the board of directors of listed entity, the information is considered material.

3. AUTHORITY & TIME FRAME TO DISCLOSE EVENTS:

- a. The Company shall authorize the Board of directors / one or more Key Managerial Personnel for the purpose of determining materiality of information and for the purpose of making disclosures to stock exchange(s).
- b. The contact details of such authorized personnel will be disclosed as required under the Regulations including on the company's website.
- c. The Company shall first disclose to stock exchange(s) of all information, as specified in Annexure A, as soon as reasonably possible and not later than twenty four hours from the occurrence of event or information. Outcome of Board Meetings shall be disclosed within 30 minutes of the closure of the Board meeting.
- d. Any material developments on any event disclosed to the stock exchanges shall be updated on regular basis till such event is resolved.
- e. All disclosures made to the Stock exchange shall be disclosed on the company's website all such events for a minimum period of five years and thereafter as per the archival policy of the Company.

Events which shall be disclosed without any application of the guidelines for materiality as specified in sub-regulation (4) of regulation (30) of SEBI (LODR) Regulations, 2015:

1. Acquisition(s), Scheme of Arrangement, or sale or disposal of any unit(s), division(s) or subsidiary of the Company or any other restructuring.
2. Issuance or forfeiture of securities, split or consolidation of shares, buyback of securities, any restriction on transferability of securities or alteration in terms or structure of existing securities including forfeiture, reissue of forfeited securities, alteration of calls, redemption of securities etc.
3. Revision in Rating(s).
4. Outcome of Meetings of the Board of Directors:

The Company shall disclose to the Exchange(s), within 30 minutes of the closure of the meeting, held to consider the following: a) dividends and/or cash bonuses recommended or declared or the decision to pass any dividend and the date on which dividend shall be paid/dispatched; b) any cancellation of dividend with reasons thereof; c) the decision on buyback of securities; d) the decision with respect to fund raising proposed to be undertaken e) increase in capital by issue of bonus shares through capitalization including the date on which such bonus shares shall be credited/dispatched; f) reissue of forfeited shares or securities, or the issue of shares or securities held in reserve for future issue or the creation in any form or manner of new shares or securities or any other rights, privileges or benefits to subscribe to; g) short particulars of any other alterations of capital, including calls; h) financial results; i) decision on voluntary delisting by the listed entity from stock exchange(s).

5. Agreements (viz. shareholder agreement(s), joint venture agreement(s), family settlement agreement(s) (to the extent that it impacts management and control of the Company), agreement(s)/treaty (ies)/contract(s) with media companies) which are binding and not in normal course of business, revision(s) or amendment(s) and termination(s) thereof.
6. Fraud/defaults by promoter or key managerial personnel or by the Company or arrest of key managerial personnel or promoter.
7. Change in Directors, Key Managerial Personnel (Managing Director, Whole-time Director, Chief Executive Officer, Chief Financial Officer, Company Secretary etc.), Auditor and Compliance Officer.
8. Corporate debt restructuring.
9. One time settlement with a bank.
10. Issuance of Notices, call letters, resolutions and circulars sent to shareholders, debenture holders or creditors or any class of them or advertised in the media by the listed entity.

11. Proceedings of Annual and extraordinary general meetings of the listed entity.
12. Amendments to Memorandum and Articles of Association of listed entity, in brief.
13. Schedule of Analyst or institutional investor meet and presentations on financial results made by the listed entity to analysts or institutional investors;

Events which shall be disclosed upon application of the guidelines for materiality referred sub-regulation (4) of regulation (30) of SEBI (LODR) Regulations 2015:

1. Commencement or any postponement in the date of commencement of commercial production or commercial operations of any unit/division.
2. Change in the general character or nature of business brought about by arrangements for strategic, technical, manufacturing, or marketing tie-up, adoption of new lines of business or closure of operations of any unit/division (entirety or piecemeal).
3. Awarding, bagging/ receiving, amendment or termination of awarded/bagged orders/contracts not in the normal course of business.
4. Agreements (viz. loan agreement(s) (as a borrower) or any other agreement(s) which are binding and not in normal course of business) and revision(s) or amendment(s) or termination(s) thereof.
5. Disruption of operations of any one or more units or division of the listed entity due to natural calamity (earthquake, flood, fire etc.), force majeure or events such as strikes, lockouts etc.
6. Effect(s) arising out of change in the regulatory framework applicable to the Company.
7. Litigation(s) / dispute(s) / regulatory action(s) with impact.
8. Fraud/defaults etc. by directors (other than key managerial personnel) or employees of listed entity.
9. Options to purchase securities including any ESOP/ESPS Scheme.
10. Giving of guarantees or indemnity or becoming a surety for any third party.
11. Granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals.